



CITY LAW COLLEGE

(Approved By Bar Council of India & Affiliated to University of Lucknow)

Street- Sector 9, Jankipuram Extension, Lucknow (U.P.)- 226021

Contact No. : 8177001081

Email : citylawcollegelko@gmail.com

Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING & ACTION TAKEN REPORT (ATR) (2022-23)



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Meeting No. 1 Notice

Date : 01-09-2022

The IQAC Committee meeting will be held on Thursday, 01/09/2022, 11:00 a.m. in Principal Cabin . All the members are hereby informed to remain present for the meeting.

The agendas before meeting are:

- To read and confirm the minutes of the last meeting
- To finalize the academic activities
- To review Add On Courses
- To discuss admission status
- To discuss about organizing FDP in JANUARY 2023
- Any other by the permission of Chairperson


IQAC COORDINATOR
CITY LAW COLLEGE, JANKIPURAM
LUCKNOW

S.N.	NAME OF MEMBER	DESIGNATION/ PARTICULARS	POSITION	SIGNATURE
1.	DR. BASEERAT FATIMA	PRINCIPAL	CHAIRPERSON	
2.	DR. MAMATA SRIVASTAVA	MANAGER/ SECRETARY	MEMBER	
3.	MR. AMRIT SRIVASTAVA	DIRECTOR (REPRESENTATIVE MANAGEMENT COMMITTEE)	MEMBER	
4.	MR. BHULAI YADAV	ASSISTANT PROFESSOR	MEMBER	
5.	ASMITA GUPTA	ASSISTANT PROFESSOR / CHIEF PROCTOR	MEMBER	
6.	DR. AMITA ASTHANA	ASSISTANT PROFESSOR	MEMBER	
7.	MR. AWADHESH YADAV	OFFICE SUPERINTENDENT	MEMBER	
8.	MS. PRIYA	CHIEF LIBRARIAN	MEMBER	
9.	ALOK SINGH	SOCIAL WORKER	LOCAL SOCIETY NOMINEE	
10.	MR. ANIL SHUKLA	LL.B. THREE YEAR	ALUMNI NOMINEE	
11.	MR. SAURABH	EMPRESS COMPUTER	EMPLOYER'S NOMINEE	
12.	MR. RAJIV SRIVASTAVA	ASSISTANT PROFESSOR	ASST. IQAC COORDINATOR	
13.	Mr. NITISH TIWARY	ASSISTANT PROFESSOR	IQAC COORDINATOR	
14.	RUDRA AWASTHI	LL.B HONS SEM 1	STUDENT REPRESENTATIVE	
15.	AROHI YADAV	LL.B 3 YR SEM 1	STUDENT REPRESENTATIVE	


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MINUTES OF MEETING

Date 01/09/2022

A Meeting of IQAC committee was held on 01/09/2022 at 11:00 am under Chairmanship of Dr. Dr. BASEERAT FATIMA in the IQAC room of the college. Following members were present.

S.N.	NAME OF MEMBER	DESIGNATION/ PARTICULARS	POSITION	SIGNATURE
1.	DR. BASEERAT FATIMA	PRINCIPAL	CHAIRPERSON	
2.	DR. MAMATA SRIVASTAVA	MANAGER/ SECRETARY	MEMBER	
3.	MR. AMRIT SRIVASTAVA	DIRECTOR (REPRESENTATIVE MANAGEMENT COMMITTEE)	MEMBER	
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Proceedings:

The meeting started on welcome note by IQAC Coordinator, Dr. A.R.Supale.

Subject 1	To read and confirm the minutes of the last meeting Any other by the permission of Chairperson
Res No.1	The minutes of last meeting was read. The committee approved and confirmed the minutes of previous meeting unanimously.
Subject 2	To finalize the academic activities
Res No.2	The Academic calendar submitted by Timetable committee was presented before committee. The proposed academic activities were discussed. After some modifications the proposed academic activities were finalized.
Subject 4	To review Add On Courses
Res No.4	The Add on Courses Report for year 2021-22 was presented before committee by Mr. T.R. Sawant. All agreed to continue the same courses for current academic year. The committee asked to revise the syllabus contents if necessary.
Subject 5	To discuss admission status
Res No.5	The data submitted by office regarding admission of students was presented before committee. The member advised to do publicity of strength of college to increase the admission number.
Subject 6	To discuss about organizing FDP in JANUARY 2023
Res No.6	Coordinator NITESH TIWARY proposed to organize a FDP for upgradation in the teachers knowledge and skill. FDP on CHANGING DIMENSIONS OF LEGL EDUCATION IN CONTEMPORARY ERA in January proposed.
Subject 7	Any other by the permission of Chairperson
Res No.7	Not any subject.

The Meeting Ended with the Vote of Thanks to the Chair.


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(IQAC COORDINATOR)
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Action Taken Report:

- The faculty members were informed to use ICT in teaching and learning activities. The report of ICT teaching was collected.
- The detailed schedule of internal examination was communicated to every department. The first semester internal examination result analysis was collected.
- The information required to upload on NIRF portal was collected and analysed. It has been uploaded on portal in time.
- The dates were finalized for organization of conference IPR cell was established. One activity related to awareness generation was planned.
- The academic and extension activities for next semester were finalized and communicated to each departments.


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Meeting No. 2 Notice

Date: 24/03/2023


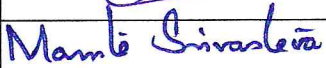

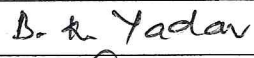

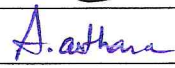
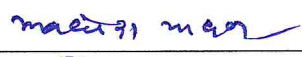
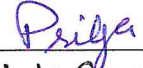
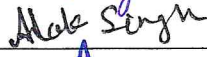
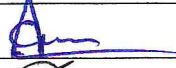


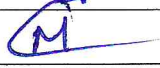
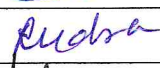

The IQAC Committee meeting will be held on Friday, 24/03/2023, 10:30 a.m. in IQAC Room under the Chairmanship of BASEERAT FATIMA, PRINCIPAL. All the members are hereby informed to remain present for the meeting.

The agendas before meeting are:

- To read and confirm the minutes of the last meeting
- To take review of student feedback survey
- To finalize different quality enhancement policies
- To discuss perspective plan of next year
- To take review of student centric activities
- To plan Alumni Meet and Parent Teachers Meet
- Any other by the permission of Chairperson


IQAC COORDINATOR
CITY LAW COLLEGE, JANKIPURAM
(Mr. Nitish Tiwary)
LUCKNOW
IQAC Coordinator

List :-

S.N.	NAME OF MEMBER	DESIGNATION/ PARTICULARS	POSITION	SIGNATURE
1.	DR. BASEERAT FATIMA	PRINCIPAL	CHAIRPERSON	
2.	DR. MAMATA SRIVASTAVA	MANAGER/ SECRETARY	MEMBER	
3.	MR. AMRIT SRIVASTAVA	DIRECTOR (REPRESENTATIVE MANAGEMENT COMMITTEE)	MEMBER	
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5.	ASMITA GUPTA	ASSISTANT PROFESSOR / CHIEF PROCTOR	MEMBER	
6.	DR. AMITA ASTHANA	ASSISTANT PROFESSOR	MEMBER	
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8.	MS. PRIYA	CHIEF LIBRARIAN	MEMBER	
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MINUTES OF MEETING

A Meeting of IQAC committee was held on 24/03/2023 at 10:30 am under Chairmanship of Dr. D.G Kanase in the IQAC room of the college. Following members were present.

List :-

- To read and confirm the minutes of the last meeting
- To take review of student feedback survey
- To finalize different quality enhancement policies
- To discuss perspective plan of next year
- To take review of student centric activities
- To plan Alumni Meet and Parent Teachers Meet
- Any other by the permission of Chairperson

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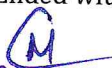
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Proceedings:

The meeting started on welcome note by IQAC Coordinator, Mr. Nitish Tiwary

Subject 1	To read and confirm the minutes of the last meeting
Res No.1	The minutes of last meeting was read. The committee approved and confirmed the minutes of previous meeting unanimously.
Subject 2	To take review of Student feedback Survey
Res No.2	Faculty-wise percentage completion of Student feedback survey by students were discussed. The committee members decided to extend the dates so that every student will participate in this process.
Subject 3	To finalize different modified quality enhancement policies.
Res No.3	The modified Research and Development policy, Scholarship policy, Anti-ragging Policy, Green and Campus policy, Divynajan policy, Scholarship Policy were discussed. The committee decided unanimously to finalize the same in next meeting.
Subject 4	To discuss perspective plan for next year.
Res No.4	All members suggested different ideas to be implemented during next academic year. All the suggestions were recorded . The committee decided unanimously to finalize the same in next meeting.
Subject 5	To take review of student centric activities
Res No.5	Dr. Amita Asthana presented the report of student centric activities conducted by IQAC and various departments. The members asked for organization of more student centric activities in term II.
Subject 6	To plan Alumni Meet and Parent TEACHERS Meet
Res No.6	College has registered Alumni ASSociation. The committee decided to update alumni association structure. It has been decided to organize Alumni Meet and Parent Teachers Meet in Month of April 2023.
Subject 7	Any other by the permission of chairperson To discuss department wise requirement for NAAC process
Res No.7	The department wise requirement was discussed . The committee approved the list. It has been decided to forward the same to sanstha for approval.
Subject 8	Any other by the permission of Chairperson
Res No.8	not any other issues discussed.

The Meeting Ended with the Vote of Thanks to the Chair.


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Action Taken Report:

- The shortcomings observed from the Student Feedback Survey were resolved by taking appropriate measures.
- The policy are finalized.
- The perspective plan for next academic year is finalized.
- The mentioned activities are organized and reports are submitted to IQAC by respective departments/faculty members.


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